



VANJOH GRAPHICS

Years in Business: 14
Classification: SBA-Certified Small Business
GSA Contract: GS-35F-620GA
Headquarters: Aberdeen Proving Ground, MD
Primary NAICS: 518210
DUNS No.: 053214420

Space Management: Space management is the process of matching space requirements with available space in a manner that best satisfies the operational requirements of users with the minimum amount of quality space consistent with Army criteria. VanJoh has the knowledge and experience to provide a complete and accurate inventory of real property and tenant units, current and updated assessment of facility conditions, and on-going monitoring of space utilization through conducting periodic facility utilization surveys; updating and managing current CADD floorplans, monitoring new construction and demolition, reviewing ASIP, RPlans, ISR, HQIIs and GFEBS systems, and understanding space requirements.

At VanJoh, we provide a full-range of planning and space management services to include:

ePRISMS Management

- ePRISMS QAP Compliance
- Space & Man Power Data Updates
- ePRISMS Space Polygon Updates
- Communication & Outreach
- Training & Access Management

Space Planning and Management

- Space & Man Power Facility Surveys
- ePRISMS Standard CADD File Development
- RPlans & ASIP Review & Access
- DD1354 Approval & Update
- Assignment, Release & Re-Assignment Updates

GFEBS Management

- GFEBS Facility Record Creation and Updates
- GFEBS Reconciliation

CFOA Audit Readiness

- Real Property Facility Information Folder Review
- GFEBS Facility Record Examination
- CFOA Workflow Process Development

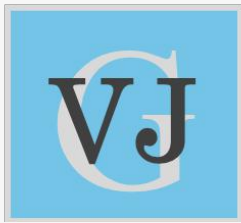


Why VanJoh?

- We have extensive experience with the Army's General Fund Enterprise Business System (GFEBS) and Enterprise Pro-Active Real Property Interactive Space Management System (ePRISMS), managing all facility data in these system for APG.
- We have certified personnel, provisioned with GFEBS roles, experience in creating and updating real property records
- Our company currently manages over 10M GSF in ePRISMS and over 3,400 real property assets in GFEBS

Program Goals:

- Determine shortfalls or access space in assigned facilities
- Reduce the need to construct or acquire land and facilities
- Proper accountability of all APG assets in GFEBS and ePRISMS
- Proper accountability of all Real Property Documentation



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Case Study: Aberdeen Proving Ground

Enterprise Pro-Active Real Property Interactive Space Management System (ePRISMS) Management:

At APG, VanJoh has been a presence in implementing, managing and supporting the ARMY's ePRISMS system since 2008. The Enterprise Pro-Active Real Property Interactive Space Management System is the Army's real property utilization system. It provides the Army enterprise with web-enabled, space management and utilization capabilities. VanJoh is currently responsible for the overall management and sustainment of the ePRISMS system at APG. These services include: implementation of ePRISMS in January 2017, setup and operation of all government computers for ePRISMS software, updating all space and man power data into ePRISMS, coordination with IMCOM's O&M Team for data uploads, creating PRISMS Standard CADD Files (PFS) and manipulation and updates to all existing ePRISMS polygons. VanJoh adheres to the latest ePRISMS QAP and AEC guidelines. Our services also include on-site training and awareness of the ePRISMS system. APG currently has over 100 personnel with system access.

Space Planning and Management:

The Army goal of space utilization planning and management is to maximize the efficient use and value to the Government of all Army controlled land, facilities, and space to support assigned missions per AR 405-70. Achieving this goal requires the commitment of each Installation Commander and his/her staff in meeting two key objectives: (1) reduce the need to construct or acquire land and facilities by efficiently using existing Army-controlled facilities, and (2) determine any shortfalls or excesses in assigned facilities and develop plans to deal with the shortfalls or excesses. VanJoh provides space planning and management support as it relates to database management and maintenance through GFEBS. These services include space studies and facility use physical investigations involving taping and measuring for linear and SF verification. VanJoh regularly demonstrates working knowledge of AR 405-70 (Utilization of Real Estate), DA PAM 420-10 (Space Management) and current APG space planning issues including the on-going facility reuse plan and IMCOM and Garrison specified space justification processes. VanJoh also provides space planning and management support as it relates to capital plans and projects, especially, but not limited to, administrative and laboratory space. Support services include space studies, facility use investigations, and space requirements investigations and reporting both for internal use and for meeting higher level reporting requirements.

General Fund Enterprise Business System (GFEBS) Management:

VanJoh is responsible for updating, managing and maintaining the database of record (GFEBS) with approx., 3,450 assets to include entering all data necessary for GFEBS to be compliant and complete including updating pooled space and rental objects, unit of measure, CATCODES (including CATCODE changes for SCIF structures), and update/correct data in GFEBS so it aligns with the down trace systems square footage for accurate energy usage reporting. The reporting of real property assets is required by 10 USC 2701 and DODI 4165.14. Existing Installation assets are identified and maintained in GFEBS to satisfy the Office of the Secretary of Defense (OSD) reporting requirements. The installation inventory is electronically uploaded to the HQIIS and to Installation RPLANS on a quarterly basis to feed the Army's integrated suite of planning tools, such as OSD's Facility Sustainment model (FSM).

Real Property Accountability Controls:

Controls must be put into place to ensure that proper accountability is maintained from the time the Real Property Accountable Officer (RPAO) signs a Department of Defense Form (DD Form) 1354, Transfer and Acceptance of Military Real Property, then adds it to the accountable records until the time that the Government relinquishes ownership through such means as disposal actions. VanJoh demonstrates a knowledge of IMCOM required and APG specific facility turn-in processes, maintain documentation of all APG and IMCOM required facility clearance documents including but not limited to environmental clearance procedures and documentation, safety clearance procedures and documentation, operations and maintenance clearance procedures and documentation, and the drafting, routing and documenting of facility release and reassignment correspondence. VanJoh also maintains the Facility Information Files, and update GFEBS with release and reassignment data, major rehabilitation and renovation data, and other data as required through GFEBS.

CFOA Audit Readiness:

To support Aberdeen Proving Grounds' (APG) CFOA requirement, VanJoh along with Spatial Engineering conducted a full assessment of a statistically significant sample size of the DPW's documentation and information in physical folders and real property records in GFEBS for accuracy and completeness. The following steps were executed to track each folder:

- Physical Real Property files: Examine RP hardcopy files, physical inventory records, and documentation for completeness.
- GFEBS Record Examination and Data Corrections/Updates: Examine all RP records currently entered into GFEBS for accuracy and completeness.
- Reconcile GFEBS to the Physical Real Property Files: When anomalies are found, the required/accepted Memorandum(s), per OAC-SIM's Audit Readiness Handbook v3, are drafted and staffed for signatures.
- Create new records for real property assets: Enter information obtained from signed DD Forms 1354.